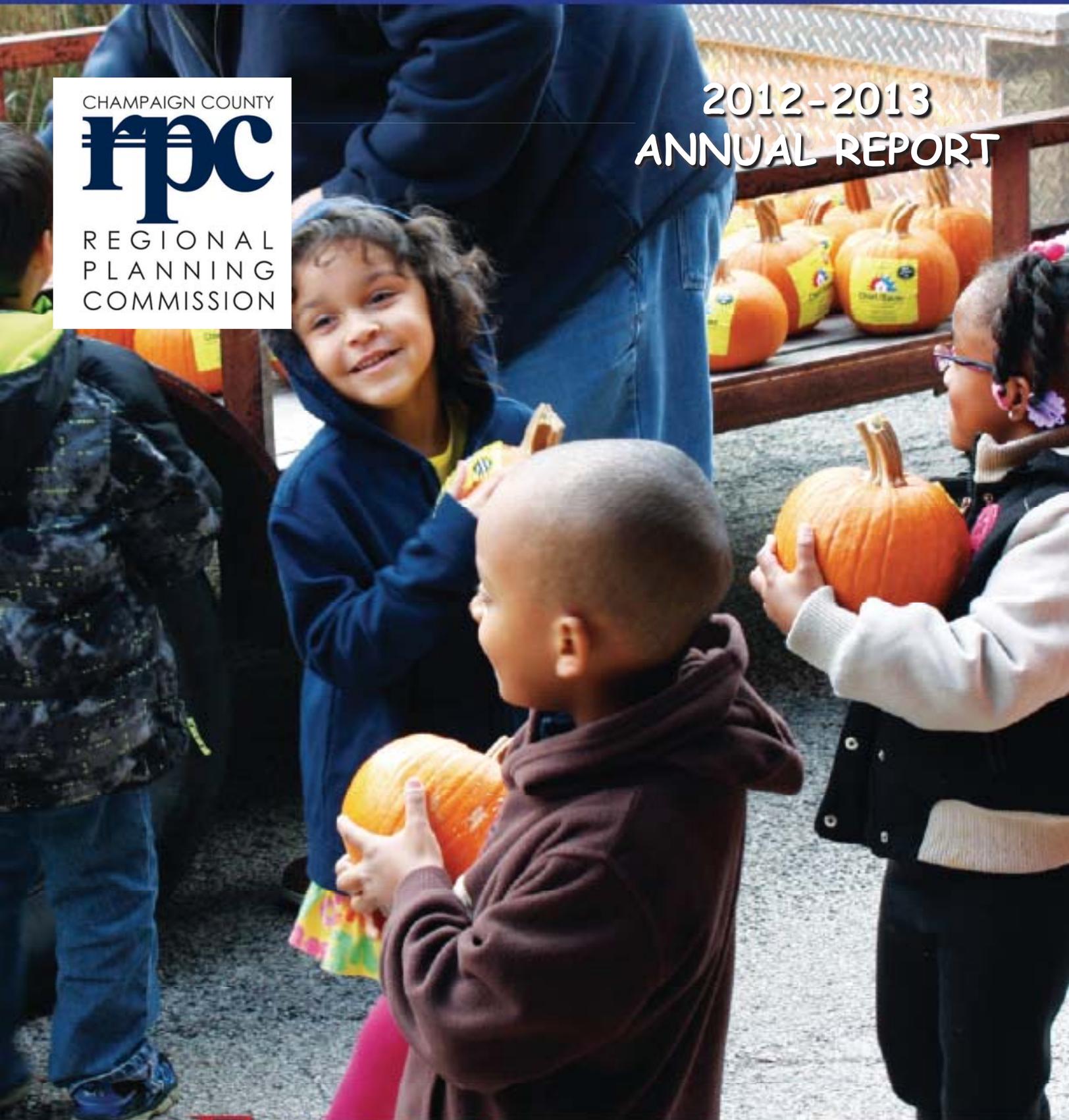


CHAMPAIGN COUNTY
RPC
REGIONAL
PLANNING
COMMISSION

2012-2013
ANNUAL REPORT



HEAD Start

Current Policy Council Members

Emma Vazquez
Champaign – Parent

Sara Hinderliter
Champaign – Parent

Crystal Elmore
Champaign – Parent

Carol Olivero
Rantoul – Parent

Christy Thompson
Rantoul – Parent

Erin Van Horn
Rantoul -- Parent

Regina York
Home Base – Parent

Chasity Beckless
Savoy -- Parent

Sukiya Robinson
Urbana – Parent

Briana Morrison
Family Child Care – Parent

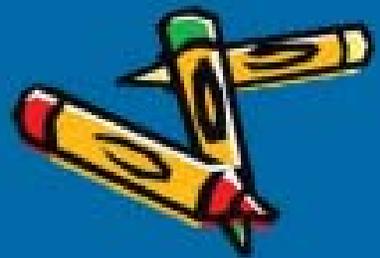
Aamina Iftikhar
Home Base – Parent

Emily Chilton
Home Base – Parent

Tanta Powe Johnson
Past Parent
Community Representative

Shawnee Hibler
Past Parent
Community Representative

Patti Hood
Kindergarten Readiness Goal Group
Community Representative



Champaign County Regional Planning Commission Mission

Champaign County Head Start / Early Head Start is a program of the Champaign County Regional Planning Commission. It is the mission of the CCRPC to promote, plan, facilitate, and accomplish the improved health, safety, welfare, education, economic conditions, environment, and regional development within Champaign County in particular, and also within the greater area of East Central Illinois.

Champaign County Head Start Goals

- **Developing partnerships with parents and families, agencies and organizations, businesses and industries;**
- **Linking parents and families to community services;**
- **Providing services that enhance social/emotional, intellectual and physical development;**
- **Supporting parents and families to meet self-identified goals and needs.**

About Champaign County Head Start

Head Start/Early Head Start is a Federal program for child and family development that:

- **Focuses on ensuring children's cognitive, social-emotional and health readiness for kindergarten;**
- **Promotes family strengths for long term benefit to child and family;**
- **Serves families with children from birth to kindergarten age and pregnant mothers.**

Head Start / Early Head Start services are free to all enrolled families.

Operating Statistics

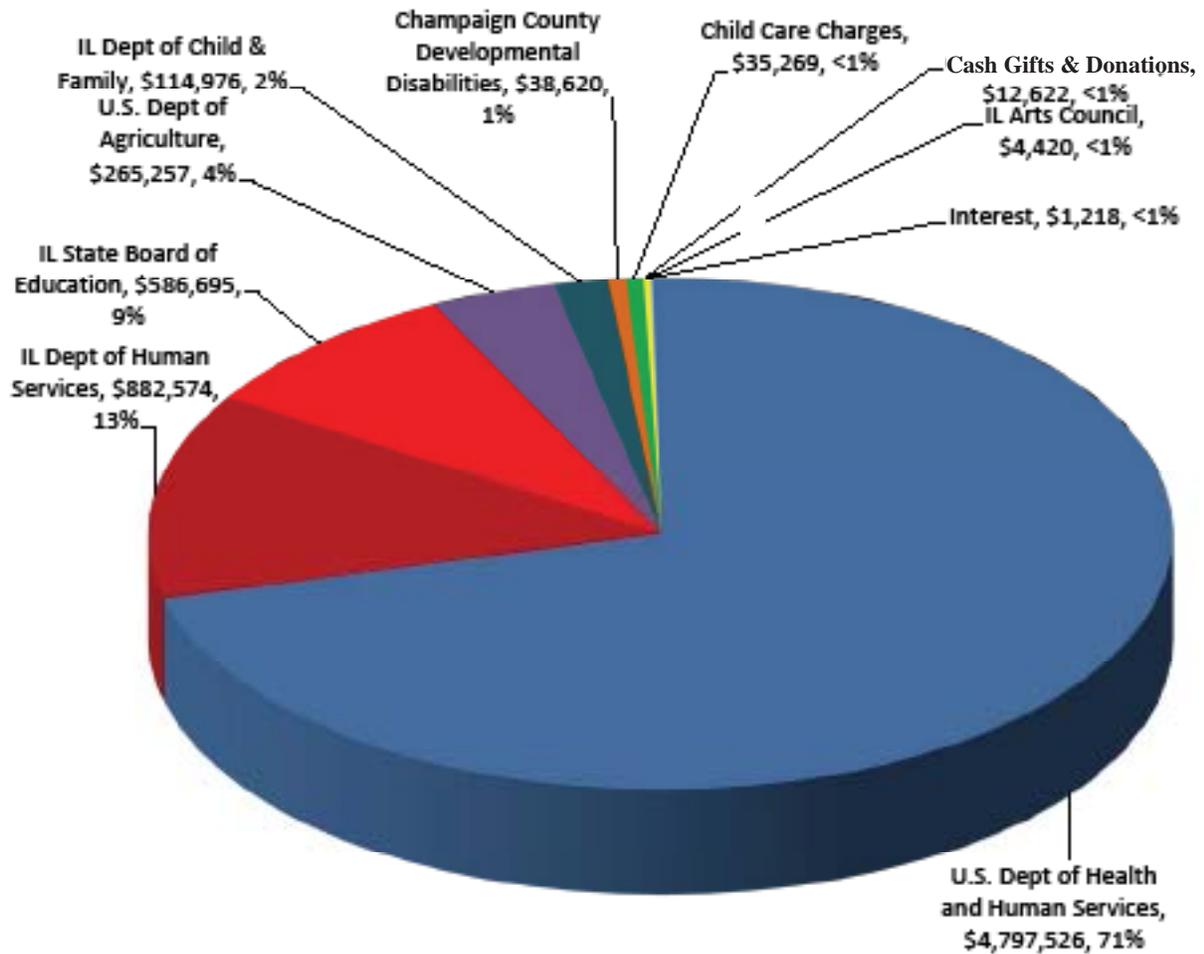
- **\$6.4 Million Budget:** Head Start, Early Head Start, IL State Board of Education (ISBE), Child-Adult Care Food Program (CACFP), Full-day Child Care, Champaign County Developmental Disabilities Board, Illinois Department of Human Services, Illinois Department of Child and Family, gifts and donations.
- **Volunteer time and other in-kind (non-cash) contributions totaled \$1,568,525.**
- **123 Staff:** 70 teaching staff, 14 supervisors, 12 family advocates, 6 transportation staff, 5 home visitors, 5 culinary staff, 4 clerks, 3 partnership mentors, 4 service area specialists, and 1 secretary.

“I think Head Start is a great program for children. I am glad my children get to participate.”

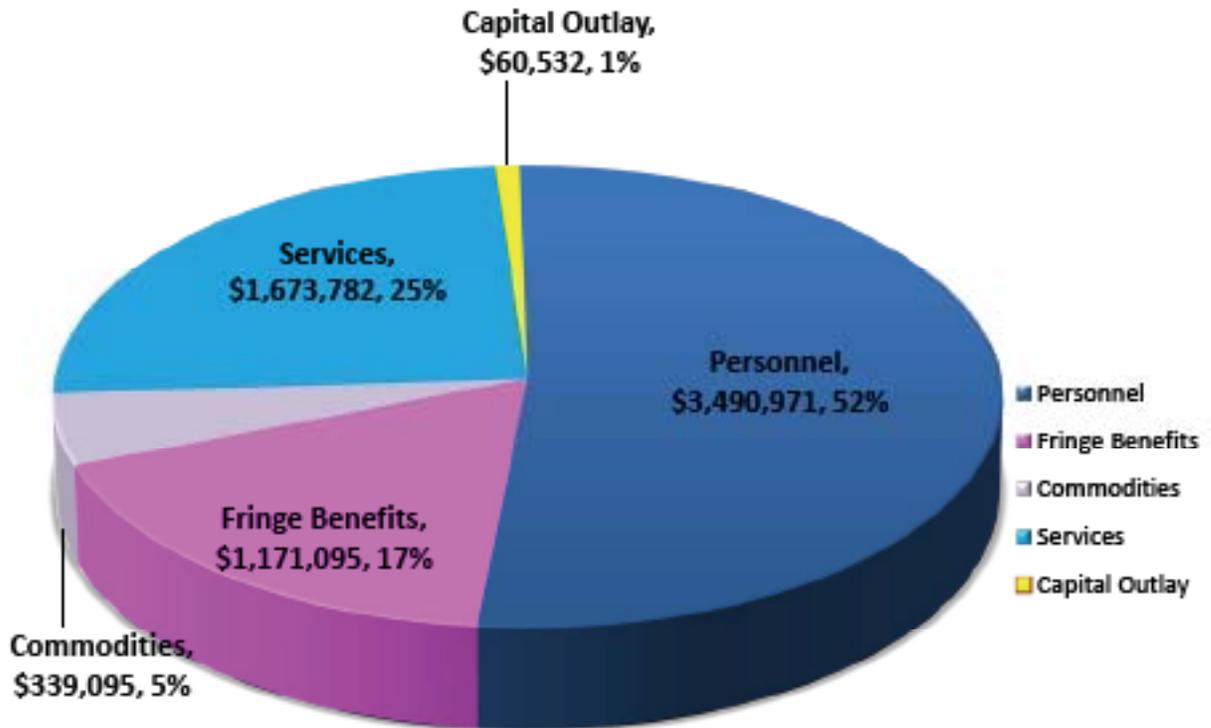
A HS/EHS Parent



Head Start / Early Head Start FY 2012-2013 Revenue



Head Start / Early Head Start FY 2012-2013 Expenditures





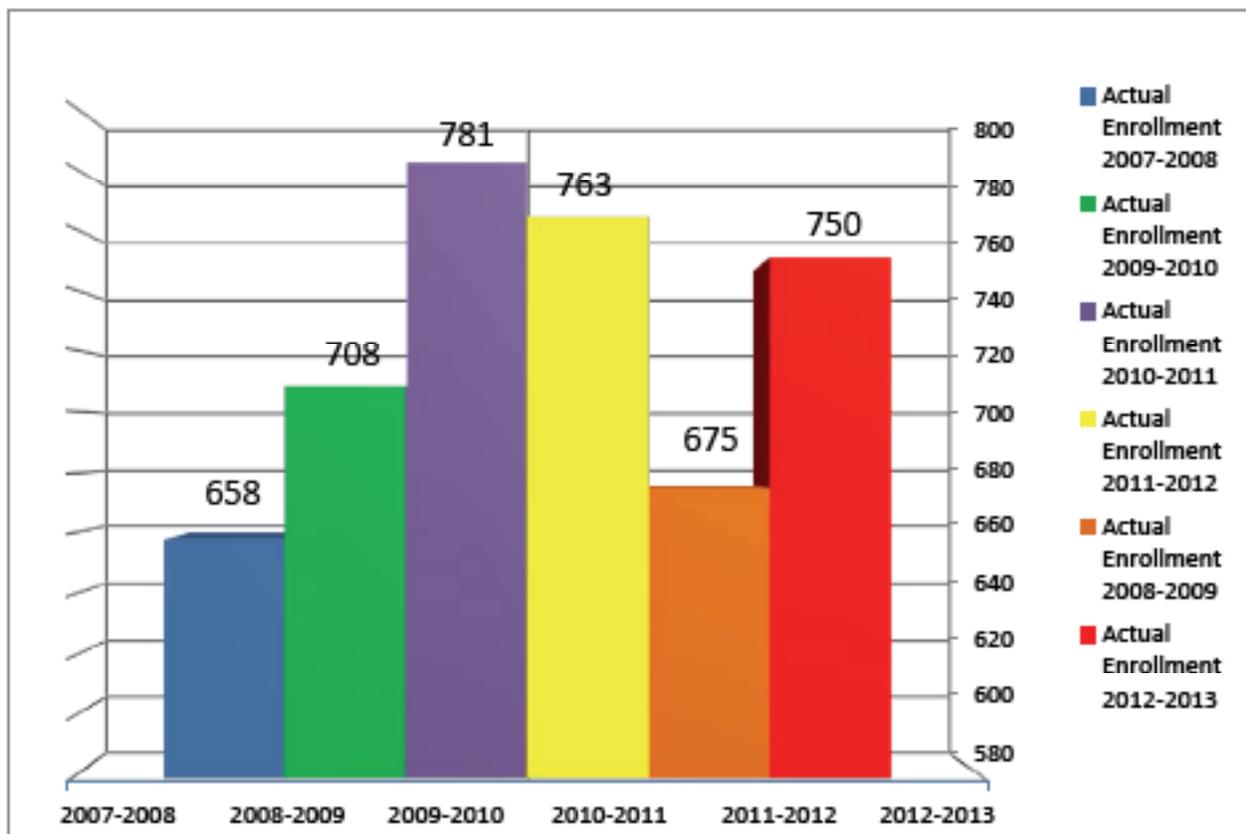
Serving Our Community

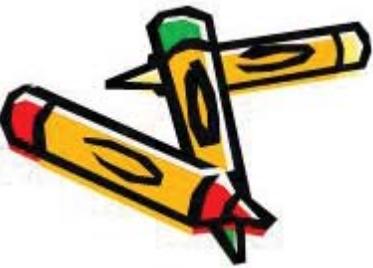
The total number of children and families served during the program year September 1, 2012 through August 31, 2013 was 750.

Champaign County's funded enrollment of Head Start children was 435 and of Early Head Start children was 149. During program year 2012-2013, we maintained our average monthly enrollment at 100% throughout the program year.

Enrollment of Children & Pregnant Women FY 2012-2013

(Actual Enrollment includes replacement enrollments due to families leaving the program.)





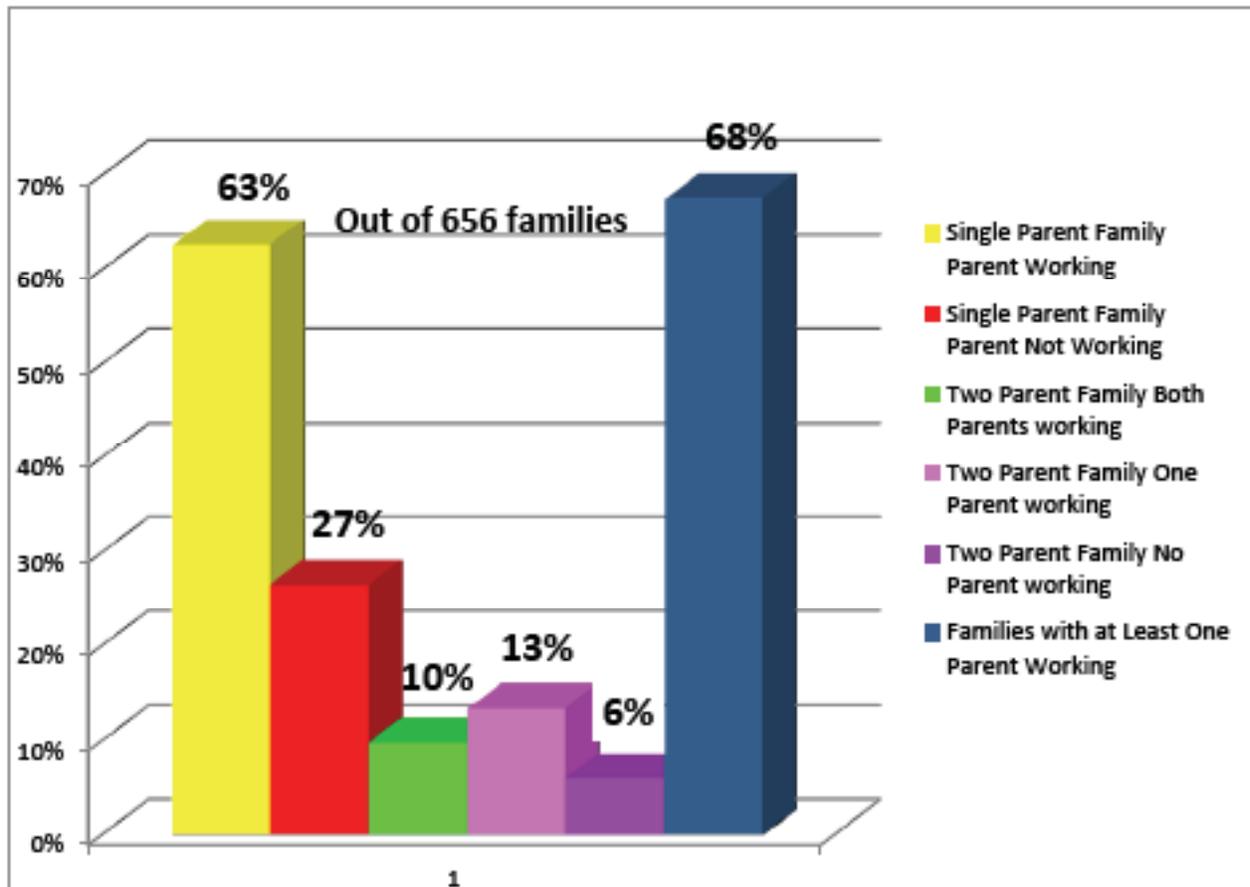
Head Start/Early Head Start Enrollment Options

- Full Day (10 hours) Classrooms
- Part Day (3 ½ hours) Classrooms
- School Day (6 hours) Classrooms
- Home Base
- Collaborations with Family Child Care Homes
- Collaborations with School Districts
- Collaborations with Women's Shelters
- Expectant Families

Head Start/Early Head Start Eligibility & Enrollment

- Families must have income at poverty level or below and children must be age-eligible. Families must complete enrollment forms and provide documentation.
- Families seeking full-day services must be working and/or attending school/training at least 30 hrs/wk during hours of program operation.
- While Head Start/EHS services are free, families using full-day services must pay for child care. Child care fees are based on family size and income.
- 35% of enrolled families can have income from 100% to 130% of the poverty guidelines. Up to 10% of enrollment can be families with income greater than 130% of the federal poverty guidelines.
- At least 10% of enrollment must be offered to children with disabilities, inclusive of income-eligible and over-income families.
- Enrollment is NOT first come-first served. The national Head Start Program Performance Standards require that, among the families seeking first-time enrollment, the family with the greatest need receives services first, no matter the date of application for enrollment.

Types of Families Served FY 2012-2013



"My child has excelled a ton since just a few months of attendance."

A HS/EHS Parent

Highlights of Policy Council and Family Committees' Activities

Hardy's Reindeer Ranch - held in October 2013.

Families and staff meet at the ranch and have a wienie roast, make s'mores and go on a hay rack ride. Families can play on the playground, see the reindeer and go through the corn maze.

Planetarium Nights – held throughout year.

A collaboration between Head Start/Early Head Start, Illinois Public Media and PNC Bank allowed families and staff to attend a show at the Parkland Planetarium several times during the school year.

Read Across America – held March 2013.

Staff and families participated in this nationwide event during the annual Week of the Young Child. Head Start staff demonstrated the new movement curriculum called "I am Moving, I am Learning" for all who attended the event.

Provider Appreciation Day – held May 2013.

Families enrolled in the family child care option found low cost ways to celebrate their FCC Provider. Mentors posted signs in each provider's yard and gave them a thank you gift for their services to children and families. The mentors were interviewed on a local radio program that highlighted the event.

End of Year Celebrations – held May 2013.

Head Start/Early Head Start centers held end-of-the-year celebrations with children and parents. Family Committees at each site made suggestions for their site's celebration. This year the food and fun had a carnival theme with a children's storyteller from the Urbana Free Library.

Family Child Care Option – summer activities.

In July families and staff went to the Orpheum Museum and in August families and staff had a picnic at the AMBUC's Park in Urbana.

Swim Party – held August 2013.

Families enrolled in home-based services and the family child care option enjoyed their year-end celebration with supper and swimming.

Support Group for Families – held throughout 2012-2013.

Interested families met monthly to share concerns, give support and form bonds with fellow parents in a non-judgmental environment. The Social-Emotional Development Specialist Lynn Watson facilitates the support groups. Parents are invited from each site as well as at each collaboration.

Preparing Children for Kindergarten

- All children receive developmental screenings and ongoing assessments.
- Parents receive Child Progress Reports during home visits and parent-teacher meetings.
- About 90% of children leaving for kindergarten at the end of the 2012-2013 program year were assessed to be kindergarten-ready, including any with a disability.

“My eldest son had such a wonderful experience [in Head Start] and it helped him in kindergarten.”

A HS/EHS Parent

Health and Dental Achievements

- SmileHealthy Dental Clinics at Rantoul and Savoy Head Start sites provide services to not only enrolled children, but also to their families. In the 2012-2013 school year, SmileHealthy provided services to more than 1,200 people and administered close to 4,000 dental services.
- 90% of the children ended the year up-to-date for preventive health care.
- 98% of the children ended the year current for immunizations.
- 91% of the children received preventive dental care; 96% received follow-up treatment.



“My son and I love the program [SmileHealthy]. The staff is very friendly.”

A HS/EHS Parent

Letter from the Head Start Director



To the families, agencies, units of government and community members of Champaign County:

This report provides information about our most recently audited financial year, 2011-2012 and services information for program year 2012-2013. This disparity arises between the reporting years due to the fact that the fiscal year starts in December and our grant year starts in March. We do, however, have nine months of overlap between the two reporting years.

Champaign County Head Start is in its 20th year as a program of the Champaign County Regional Planning Commission! We will soon begin anniversary activities and continue them through October, the month the grant was first awarded to the County of Champaign.

Due to last year's Federal sequestration, we were forced to reduce our annual funded enrollment from 584 to 540. With the enrollment reduction, we also eliminated staff which brought the number to 123 full and part-time staff.

The 2011-2012 budget of about \$7 million in Federal, state and local funding was spent in the community primarily for salaries and benefits. Another \$1.4 million was generated for the program in donations and in-kind contributions required as match for the Federal funding.

Eligibility for Head Start/Early Head Start services, which are free, is based on family income. The program strives to maximize a family's strengths, provide each child a rich and nurturing learning environment and ensure children's medical and dental health needs are met. Champaign County Head Start/Early Head Start is a partner with families to prepare children for success at home, in school and in the community.

Thank you for taking the time to look over this report on our program and we look forward to your joining us later this year in our 20th anniversary celebrations.

Kathleen Liffick

Kathleen Liffick
Director, Champaign County Head Start/Early Head Start
1776 E. Washington Street
Urbana IL 61802
217-328-3313

“I like the worth the teachers are putting forward. They go above their teaching duties. Thanks a lot!”

A HS/EHS Parent

Triennial Federal Monitoring Review

The national Office of Head Start conducted our most recent triennial review in October 2010. As described in the review report, the Office of Head Start (OHS) disagreed with us on a technicality related to a small portion of the in-kind included in our 2010 financial reports to OHS. We revised and resubmitted that year’s in-kind report and notified the Regional Office of Head Start we no longer include the type of in-kind that was in question. In December 2011, OHS confirmed our program was in full compliance with all OHS regulations.

The OHS review team reported no non-compliances in the several other components of our program’s services and operations: Child Development & Education, Disability Services, Family & Community Partnerships, Child Health, and Program Design & Management which includes the key systems of communication, governance, human resources, recordkeeping and reporting, on-going monitoring and planning. The review report also identified two significant strengths in our program – our partnership with SmileHealthy that ensures dental care for enrolled children and their immediate family and our partnership with the Center for Women in Transition that provides Early Head Start services to families living there.

Annual Audit

The most recently completed audit for Champaign County is for the year ending November 30, 2012. The firm of Clifton Larson Allen issued an unqualified opinion with no financial non-compliances related to Champaign County Regional Planning Commission. The audit was conducted in compliance with the requirements described in the U.S. Office of Management Budget (OMB) Circular A-133.

