Champaign-Urbana Urbanized Area Transportation Study (CUUATS)
Policy Committee

MINUTES – APPROVED AS DISTRIBUTED

DATE: Wednesday, May 12, 2010
TIME: 10:30 a.m.
PLACE: Champaign County Regional Planning Commission – John Dimit Meeting Room
1776 E Washington, Urbana, IL 61802

Policy Voting Members

<table>
<thead>
<tr>
<th>Agency</th>
<th>Present</th>
<th>Absent</th>
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<tbody>
<tr>
<td>Champaign County</td>
<td>Pius Weibel (Chair)</td>
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<td>Champaign</td>
<td>Jerry Schweighart</td>
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<td>Urbana</td>
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<td>Laurel Prussing (Vice Chair)</td>
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<td>Savoy</td>
<td>Robert McCleary</td>
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<td>UIUC</td>
<td>Jack Dempsey</td>
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<td>CUMTD</td>
<td>Ron Peters (proxy)</td>
<td>Willard Broom</td>
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<td>IDOT District 5</td>
<td>Dennis Markwell</td>
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Others Present: Bill Gray (Urbana), Tom Kelso (IDOT Central Office), Betsy Tracy (FHWA), Bill Volk & Cynthia Hoyle (CUMTD), Morgan Johnston (UIUC), Dick Helton (Savoy), Jeff Blue (Ch Co), Gary Cziko

CUUATS Staff: Eric Halvorsen, Sharif Ullah, Gabe Lewis, Nicole Thompson, Beth Brunk

MINUTES

I. Call to Order
Mr. Weibel called the meeting to order at 10:31 a.m.

II. Roll Call
The roll was taken by written record and a quorum was declared present.

III. Audience Participation
Gary Cziko - Urbana Bicycle & Pedestrian Advisory Committee/Vice Chairman of Champaign Co Bikes
Mr. Cziko wanted to follow up on a few things from the previous meeting about what was happening with active transportation and maybe some policy implications. Mr. Cziko displayed a newly updated Champaign-Urbana bicycle map – 35,000 copies were printed – which display the major sponsors of MTD, Cities of Champaign & Urbana, CU Safe Routes to School and the University of Illinois. The map also promotes MTD and the City of Champaign as Bicycle Friendly Businesses and future printings will show the recent designation of Urbana as a Bicycle Friendly Community. Mr. Cziko hopes that Champaign will pursue that goal as well.

The Goodwin Avenue complete street redesign was selected as project of the year at the Illinois Chapter of American Public Works Association. Our community is getting some recognition for the design of bike lanes, sidewalks and road diets. A similar design was just approved by the City Council for Main Street in Urbana. Mr. Cziko is looking forward to that as well.

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Champaign County Bikes is an advocacy and educational group dedicated to making Champaign County the most bicycle friendly county in the Midwest. The cities of Champaign and Urbana should strive for both designations of bicycle friendly businesses and communities. The League of American Bicyclists is coming up with criteria for universities to become bicycle friendly, and the University of Illinois should pursue that. CCRPC and the County should also become bicycle friendly businesses. If the other member agencies would consider becoming bicycle friendly, Champaign County could get the number to 7 or 8 bicycle friendly businesses to rightfully claim the status as the most bike friendly county in the Midwest and maybe beyond. Mr. Cziko urged the Committee members to make bicycle friendly businesses a policy with their agencies utilizing the expertise of Morgan Johnston (UIUC), Jennifer Selby (Urbana) and Mishauno Woggon (Champaign).

IV. Approval of Agenda
There being no changes, Mr. Markwell made the motion, seconded by Mr. McCleary to approve the agenda as distributed. Upon vote, the motion carried unanimously.

V. Approval of Minutes
A. Regular CUUATS Policy Committee Meeting – April 14, 2010
There being no changes, Mr. McCleary made a motion, seconded by Mr. Markwell, to approve the minutes of the April 14, 2010 CUUATS Policy Committee meeting as distributed. Upon vote, the motion carried unanimously.

VI. New Business
A. Approval for Final CUUATS Unified Technical Work Program (UTWP FY 2011) – Eric Halvorsen
There were no comments or changes from the original draft. Ms. Hoyle had questions from this morning’s CUUATS Technical Committee meeting concerning the performance measures listed under the Long Range Transportation Plan 2035. Mr. Halvorsen explained that the current performance measures will be on-going with the expectation that other measures will be added in the future. CUUATS staff is applying for a sustainability grant, which would incorporate mode share components in the LRTP with new measurements from combining the mode choice model with the current urbanized area travel demand model.

Ms. Hoyle’s other comments concerned the ADT vehicle counts. She would like to see bike counts on roadways using new bicycle counters.

Mr. Markwell made a motion to approve the final CUUATS Unified Technical Work Program FY 2011, seconded by Mr. McCleary. Upon vote, the motion carried unanimously.

B. Transportation Improvement Program Revision Procedures – Eric Halvorsen
This document outlines TIP amendment procedures. A major change requires the formal vote by the CUUATS Technical and Policy Committees which have a public comment component built into the meetings. A minor adjustment to a project already listed in the TIP will require an administrative modification by staff without formal public input or a vote. Monetary thresholds will also help delineate the type of amendment needed. Pending approval, this document will be included in the TIP document as an appendix for the mandatory public comment period beginning 5/13/10.

Mr. Markwell made a motion to approve the Transportation Improvement Program Revision Procedures, seconded by Mr. Dempsey. Upon vote, the motion carried unanimously.

C. Approval for FY 2011-2014 Draft Transportation Improvement Program (TIP) – Eric Halvorsen
Staff has worked closely with the member agencies on the submitted projects for this year’s TIP. IDOT and FHWA have reviewed the draft document, and the changes have been incorporated. The TIP will be placed in Champaign and Urbana’s public libraries and on the CUUATS and RPC websites for public review and comment. Any member agency changes can also be made during
the 30-day comment period. The TIP with any changes will be presented for final approval at the June CUUATS Policy Committee meeting.

Mr. Markwell made a motion to approve the FY 2011-14 Draft Transportation Improvement Program, seconded by Mr. McCleary. Upon vote, the motion carried unanimously.

D. Approval of CUUATS Access Management Guidelines 2010 – Nicole Thompson
Staff has worked with Champaign, Urbana, Savoy and the University to update the 2001 Access Management Guidelines. The subcommittee focused on corner clearance, driveway spacing and traffic impact analysis as a starting point with the intent that more elements could be added in the future. The document was presented to CUTEC, and the minor changes from that meeting have been incorporated.

Mr. Markwell made a motion to approve the CUUATS Access Management Guidelines 2010, seconded by Mr. McCleary. Upon vote, the motion carried unanimously.

E. Presentation of High-intensity Activated cross Walk (HAWK) – Chris Sokolowski
Mr. Sokolowski was unavailable so the presentation will be deferred to another meeting.

VII. Old Business
A. Subcommittee Reports
1. CUTEC – Jeff Blue
   Mr. Blue was not at the last CUTEC meeting but was informed that the Access Management Guidelines were discussed.

2. Curtis Road – Jeff Blue
   The contractor is paving the eastbound lanes from Wynstone Drive to Mattis Avenue. Once complete, the project will move to the intersection of Curtis Road and Mattis Avenue.

3. Windsor Road – Bill Gray
   With the favorable weather, the project has made good progress. In the westbound lanes, the contractor has completed the curb and gutter work and is starting to pave. In July, the traffic should switch to the westbound lanes so the eastbound lanes can begin construction. The anticipated completion date is in November.

4. Olympian Drive – Bill Gray
   Urbana City Council approved the local agency agreement, and it is going through the approval process at IDOT. The consultants, Hanson Engineers, have hired a sub-consultant, Vector Communications, to begin the public engagement process. One-on-one interviews will be held with stakeholders, elected officials, property owners, businesses and other interested parties. A community-wide informational meeting will be held in August or September.

5. CATS III – Bill Gray
   The next meeting is June 8th.

6. MiPLAN – Cynthia Hoyle
   A group of university students in the masters program in Urban & Regional Planning looked at urban corridor redevelopment with a focus on sustainability, profitability and multi-modal use for their capstone project. The draft, Champaign-Urbana Green Corridors Plan, may have some ideas that the cities could use. Ms. Hoyle will send out the web link when the final report is finished, and it will be used as an advisory document for MiPlan.

7. University Avenue Corridor Study – Eric Halvorsen
   Over the last 2-3 months, CUUATS staff has been making presentations of the University Avenue Corridor Study to the MTD Board and the Planning Commissions of Champaign and
Urbana. Last Monday, the Urbana City Council gave final approval of the project. The final document is at the printers, and the copies will be distributed to all member agencies involved in the project.

B. Agency Reports

1. City of Champaign
   No report

2. City of Urbana – Bill Gray
   Resurfacing projects include:
   - Springfield Avenue between Wright Street and Lincoln Avenue
   - Goodwin Avenue north of Springfield Avenue to Clark Street
   - Goodwin Avenue north of University Avenue one block to Park Street
   - Lincoln Avenue – 2 blocks north of Fairview Avenue
   - Main Street between Vine Street and Grove Street

   Reconstruction of brick streets to concrete will occur in careful stages on Park Street in front of Provena Medical Center and also on Goodwin Avenue north of King School by Eads Street and Dublin Street.

   The Urbana City Council decided on Monday night to redesign Main Street in downtown Urbana to a “complete street” model which provides a safer environment for pedestrians and bicyclists. A road diet on Main Street will change the existing four-lane road with two lanes in each direction to a three-lane street with one lane in each direction and a center turning lane. The parallel parking has been preserved, and bike lanes will be added to both sides of Main Street from downtown to Grove Street with the eventual goal of extending the bike lanes east to the Scottwood area. Additional work will include signal replacement at Race Street/Main Street and Broadway Avenue/Main Street, some resurfacing and intersection ramp work. Selbert Perkins Design of Chicago has been hired as a consultant to develop signage and wayfinding to help identify destinations like the downtown parking deck and other amenities in Urbana.

   Urbana has been recently awarded a bronze designation as a Bicycle Friendly Community. This is a good beginning but much remains to be done in implementing the Urbana Bicycle Master Plan.

   Urbana is exploring the possibility of a local motor fuel tax to increase revenues to offset increasing costs. Discussions will be held with Champaign and Champaign County to see if they have any interest.

3. Village of Savoy – Dick Helton
   Savoy is working on regular street maintenance and repairs. The east Church Street rebuild project had a bid opening one week ago, and the price came in at 30% higher than estimated. Asphalt prices are high with all the demand of the on-going stimulus projects. Savoy thought about delaying the job for another year to get a better price but was told that the asphalt prices will not go down until 2012. The Church Street road is in such poor condition that Savoy decided to go ahead and accept the bid.

   At this time, the Old Town drainage project will have the road component taken out. Savoy’s Board authorized the expenditure of the Intersection Design Study associated with the Prospect Avenue ARRA project.

4. C-U Mass Transit District (MTD) – Bill Volk
   Bidding on ARRA projects include the white roof, geothermal system and permeable parking lot for the MTD administration building. A consultant has been hired to review the camera system at Illinois Terminal and on the buses. MTD is also coordinating a program with the
UIUC police for cameras at bus stops and intersections on campus. 70% of the total MTD fleet will be upgraded in emissions with 15 new hybrid buses to be received by next year and assuming receipt of an ARRA grant by the IL-EPA for 40 particulate diesel filters.

MTD’s budget for next year plans for 25 kiosk upgrades with larger LCD screens for better viewing and expanded information capabilities in the central part of the community. In two weeks, reconstruction of Illinois Terminal’s exit drives will begin to fix the deteriorating pavement. For fall, MTD intends to implement a high frequency corridor (every 15 minute service) between downtown Urbana, Provena and Carle medical facilities and downtown Champaign.

Monday, May 17th, MTD is hosting a webinar on Cost Benefit Analysis of Transportation Projects. On Tuesday, May 18th at noon, another webinar will be held at MTD to discuss the application procedures and focus of the second round of TIGER II grants. Mr. Volk hopes to refine the first application to make it more competitive.

5. Champaign County – Jeff Blue
Champaign County is doing asphalt work on Monticello Road on an eleven mile stretch from US Rt 45 over to the Piatt County line. This HSIP project includes 4’ paved shoulders and rumble strips. Lane closures will extend until October.

The County has received bids on the Royal Road project four miles west from St. Joseph Road. The existing asphalt will be ground down to the rock base, and then 4” of the old asphalt will be reused in a cold-in-place recycling process. 3” of new asphalt will be placed on top of the recycled layer.

The County continues its work on Windsor Road and the Lincoln Avenue bridge by Supervalu with the City of Urbana, and Curtis Road with the City of Champaign. Bridge replacement projects are occurring by Penfield and Broadlands.

Mr. Dempsey reported that the state is still significantly behind in their payments to the University which negatively affects what they do. With the recent hire of the University President, other top leadership vacancies should be filled on a permanent basis within the next 12-24 months.

Ms. Johnson stated that Maryland Drive will begin reconstruction this summer in two phases so the parking lot can still be accessed. It will have new concrete, updated ramps and sidewalks. St. Mary’s Road between Goodwin Avenue extended and 4th Street is in very poor condition and will be limited to local access only as the University does not have funding to fix it at this time. New signal heads and standards will be installed at the intersection of 4th Street and Gregory Drive after graduation. The fourth curb bumpout will be completed at the intersection of Springfield Avenue and Mathews Avenue prior to the Springfield Avenue resurfacing project by Urbana. The crosswalk by Grainger Library on Springfield Avenue will be reconstructed this summer with new concrete and ADA compliant ramps.

The 4th Street extension project with Champaign has a first meeting scheduled with Clark Dietz to work on the design at the end of May. Before the final design is approved, the CUUATS Committees will have the opportunity to comment as will the public.

The first Champaign-Urbana Bike to Work Day on May 4th was a success. 746 people registered for the event, and it will be planned again for next year.

7. Champaign County Regional Planning Commission
No report
8. **IDOT District 5 – Dennis Markwell**
   IDOT has various projects starting up. The resurfacing of IL Rt 130 from the Village of Philo to Villa Grove is 15% done with a completion date of 10/29. Various bridge scour mitigations will be occurring throughout the county. The Springfield Avenue resurfacing project from Mattis Avenue to Prospect Avenue is basically complete. The University Avenue resurfacing project started this week with the majority of the work occurring at night. It has a completion date of 7/30. Construction started last week on I-57 from Rantoul to the county line which is a 75 day working contract. Work started on I-57 from US Rt 36 to Sadorus Road and has a completion date of 11/20.
   Mr. Markwell noted that current state jobs in the area using asphalt total $30 million. Fiscal year 2011 will reduce asphalt usage to about 15-20% of that total.

9. **IDOT Central Office – Tom Kelso**
   The application process for Illinois Transportation Enhancement Program (ITEP) grants will be reopened for 2010 in the next month. A more efficient on-line application will be used. Program sponsors from 2008 will be required to submit the application in the new format.

10. **Federal Highway Administration (FHWA) – Betsy Tracy**
    The Federal Transportation Bill has been delayed for maybe one to two years. The TIGER II solicitation should be announced any day. Ms. Tracy encouraged the agencies to get applications in. This round there is a 20% local match and the application must be submitted via grants.gov website.

C. **Announcements**
   Mr. Ullah announced that a new IDOT Highway Safety Manual is being printed for release soon. It will have recommended guidelines for agencies and MPOs on how to follow the Highway Safety Manual in long-range and short-range planning.

VIII. **Audience Participation – None**

IX. **Adjournment**
   There being no further business, Mr. Weibel adjourned the meeting at 11:22 a.m.