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Local Workforce Innovation Area 17

Chief Elected Officials Board Meeting

Date: November 21, 2019
Time: 11:00 a.m.
Place: Dr. Zelema Harris Conference Room
Illinois WorkNet Center
1307 N. Mattis Avenue, Champaign, IL. 61821
Members Present: Darlene Kloeppe, Robert Lindgren, Ray Spencer and Jim Mikeworth
Members Absent: John Shure
Staff Present: Lisa Benson, Kay Butcher, Linda McCoy, Ramona Rollins and Dalitso Sulamoyo
Others Present: N/A

MEETING MINUTES

I. Call to Order, Roll Call

Mr. Lindgren called the meeting to order at 11:06 a.m.

II. Audience participation

There was no audience participation.

III. Approval of the September 19, 2019 Minutes

Mr. Rosales motioned, seconded by Mr. Spencer, to accept the minutes of September 19, 2019 and place on file. Upon vote, the motion unanimously carried.

IV. Financial statements

Ms. Benson drew attention to page 6 of the meeting packet, reporting we are on track with our spending and there are no anomalies. Hearing no discussion or objections, Mr. Lindgren order the financials placed on file.

*Ms. Kloeppe arrived at 11:10 a.m. and assumed control of the meeting.

V. Action Items

A. 'PY'19 revised MOU approval

Ms. Benson reminded the Board, our Py'19 MOU was approved with minor technical changes. She directed attention to page 12 of the packet, showing the changes made in accordance with the requirements and asked for approval of the revised MOU.

Mr. Mikeworth motioned, seconded by Mr. Rosales, to approve the confirmed changes to the PY'19 MOU. Upon vote, the motion carried unanimously.

B. Youth stipend policy revision

Ms. Benson explained our current policy references the current minimum wage. We would like to change the language in our policy to read: The hourly rate of payment for stipends will coincide with the current prevailing

minimum wage as legislated by Federal and State law. She added, this will avoid the need to bring the policy revision to the Board every year for updating.

Mr. Lindgren motioned, seconded by Mr. Rosales, to approve the policy change. Upon vote, the motion unanimously carried.

C. Incumbent Worker Project

Ms. Benson reported, we have received a proposal from Flex-N-Gate for Incumbent Worker (IW) funding for training of existing workers in the operation and maintenance of robotic welding cells recently added to their manufacturing operations. She deferred to Mr. Sulamoyo for a more detailed report, as he was present during the company's presentation at the Workforce Innovation Board (WIB) meeting on November 20. Mr. Sulamoyo shared, there was robust discussion among WIB members regarding the required elements of the proposal. A motion was made and approved by a majority of the WIB, to approve, with the condition that the proposal be revised to include language addressing transferrable skills, projected business growth, and job creation. Also listed as a condition, is keeping the training dollars in Illinois by using the training facility in Chicago rather than Ohio. Anticipating no objections from the company, Mr. Sulamoyo felt the turnaround for the proposal will be timely and the project can go forward. Ms. Benson summarized the total cost of the project is estimated at \$75,466. The amount of IW training dollars requested at \$37,733 and the current remaining budget for IW funds is \$109,980.

Mr. Rosales motioned, seconded by Mr. Lindgren, to approve the Flex-N-Gate Incumbent Worker project and award \$37,733 toward upgrading current worker skills.

D. Provider Certifications

A. New Provider – Vets and Cowboys

Ms. Butcher provided an overview of the Equine Dental Technician and Animal Trainer & Breeder programs offered by the Vets and Cowboys program. She shared the demand for these skills and opportunities available for those earning certification in this field. Ms. Kloeppel inquired about the veteran piece of the program. Ms. Butcher shared the program is open to anyone, however there is a focus on veterans due to the positive results experienced by veterans seeking less stressful and therapeutic occupations. She added, self-employment in this field is a real opportunity, as race tracks, rodeos, ranches, dairy farms are among the many businesses in need of these services on a regular basis.

Ms. Kloeppel also pointed out the list of re-certifications of Parkland providers listed on page 77 of the meeting packet. Members took time to review the programs and performance data provided.

Mr. Mikeworth motioned, seconded by Mr. Lindgren, to approve the certification of the Vets and Cowboys program as an official WIOA 17 provider, and the re-certification of the 13 Parkland College providers as listed. Upon vote, the motion unanimously carried.

E. 2020 CEO meeting schedule

Meeting schedule for 2020 was included on page 87. Ms. Kloeppel confirmed the day and time continues to meet the approval of members.

Mr. Mikeworth motioned, seconded by Mr. Spencer, to approve the 2020 meeting schedule. Upon vote, the motion carried unanimously.



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VI. Old business

A. Monitoring response letter – informational

Ms. Benson shared the acceptance letter received from the Department of Commerce and Economic Opportunity (DCEO), confirming the corrective actions taken to address the findings from a monitoring conducted last September. Ms. Kloeppel ordered the letter placed on file.

VII. New business

A. Partner reports

a. Title 1B

Ms. Benson directed members to page 83 of the meeting packet, showing the number of customers served during each of the quarters of PY'19. Also, performance measure data is listed providing information such as 77.14% of adults who exited the program became employed, and 68% earned a credential.

b. One-Stop update

A copy of the minutes from the October 9, 2019 Operators meeting was included in the packet for CEO review.

VIII. Member announcements and information sharing

Mr. Sulamoyo announced Toriana Rhone submitted her resignation, effective November 20, 2019. He assured members her decision was personal family oriented and did not reflect on RPC or her position as WIOA program manager. We hope to engage Ms. Rhone in some capacity to assist in the transition. In the interim, both short term and long-term plans have been made to ensure the transition is smooth. He added, RPC has restructured to make Workforce Development a division on its own, no longer under Community Services. A nationwide search is in progress for a Director and a program manager. Interviews for the Director position are scheduled for Friday.

IX. Adjourn

With no other business before the board, Ms. Kloeppel adjourned the meeting at 11:33 am.

* Next meeting: January 16, 2020, Illinois WorkNet Center, 11 a.m.

Respectfully submitted,
Linda McCoy
Recording secretary