



## Community Action Board Meeting Minutes

**DATE/TIME:** Thursday, October 11, 2018 – 4:03 PM  
**LOCATION:** Champaign County Regional Planning Commission  
John Dimit Conference Room, 1776 E. Washington, Urbana, IL.  
**CHAIR:** Matthew Roeschley  
**VICE-CHAIR:** Kim Ruckman  
**MEMBERS:** Matthew Roeschley, Kim Ruckman, Jim McGuire, Cindy Bell, Carol Bradford, Karen Carlson, Donna Kaufman, Jewel Kelly, Wednesday Medlen, Lynne Mullen, Dick Norton, Giraldo Rosales, Joel Sanders, Chris Stohr, Kathryn Woodcock

1. Call to Order
  - A. Matthew Roeschley called the meeting to order at 4:03 PM.
    - i. Lisa Benson introduced Tina Withers, Community Service Administrative Assistant, as the new Recorder for this Committee.
  - B. Tina Withers, Recorder, conducted Roll Call. A quorum was present.
    - i. Members Present: Matthew Roeschley, Kim Ruckman, Jim McGuire, Cindy Bell, Carol Bradford, Karen Carlson, Jewel Kelly, Wednesday Medlen, Dick Norton, Giraldo Rosales, Joel Sanders, Chris Stohr, and Kathryn Woodcock.
    - ii. Members Absent: Donna Kaufman and Lynne Mullen
    - iii. RPC Staff Present: Lisa Benson, Katie Harmon, Maury Williamson, and Tina Withers
2. Approval of Agenda/Addenda
  - A. The Committee discussed a motion to amend today's agenda by adding the topic of scholarships as item 8B under Old Business. Motion to add this agenda item was made by Chris Stohr and seconded by Dick Norton. The motion carried and the item was added to the agenda.
  - B. Motion to approve the agenda was made by Cindy Bell, seconded by Kim Ruckman, and the motion carried.
3. Audience Participation
  - A. There were no audience members.



4. Program Presentation
  - A. Individual Service Coordinator and I/DD Programs (Katie Harmon)
    - i. Katie Harmon, LCSW, is the Community Services Program Manager for Independent Service Coordination Programs (ISC).
    - ii. Ms. Harmon's presentation provided an overview of the ISC Programs.
    - iii. Ms. Harmon informed the Committee of an upcoming competitive application process for DHS funding. The State of Illinois is looking to reduce the number of ISC agencies from seventeen to twelve. New geographic regions would be designated by DHS. If CCRPC is awarded the grant, the service area would increase from three counties to thirteen.
  
5. Minutes
  - A. Draft CAB Meeting Minutes – September 13, 2018 <sup>1)</sup> (*attachment*).
  - B. Giraldo Rosales motioned to approve the CAB Meeting Minutes from September 13, 2018 as attached. Jim McGuire seconded and the motion carried.
  
6. Action Items
  - A. 2019 Community Action Plan <sup>2)</sup> (*attachment*)
    - i. Lisa Benson presented the 2019 Community Action Plan. The Action Plan evolved from an RPC Planning Survey; Community Forums held in Champaign, Urbana, and Ludlow; and Census and Labor statistics for the community.
    - ii. Jim McGuire motioned to move to approve as reviewed and place on file. Giraldo Rosales seconded the motion and the motion carried.
  - B. 2019 Community Services Block Grant Programs and Budget <sup>3)</sup> (*attachment*)
    - i. Lisa Benson presented the 2019 Community Services Block Grant Programs and Budget information. Ms. Benson discussed how the programs are tied to the national goals. Matthew Roeschley inquired as to how the program targets were established. Ms. Benson informed the Committee on how the targets are created by considering community needs and manners to address unmet needs within the means provided.
    - ii. Kim Ruckman motioned to file the programs and budget information. Cindy Bell seconded the motion and the motion carried.
  
7. Program Updates
  - A. Director's Report – oral report
    - i. Lisa Benson provided additional information regarding the proposed changes to the ISC agencies. Ms. Benson provided response to CAB member questions regarding the potential expansion if awarded and impacts if not awarded. Ms. Benson informed the Committee that she would be reaching out to them for a short biography related



to their work and expertise on CAB to support the grant application. Ms. Benson will be sending an email.

- ii. Ms. Benson shared a great deal of work this last month has focused on new opportunities- Garden Hills initiative and other utility funded (Ameren/Nicor) initiatives and working toward launching Young Adult Reentry Program
  - iii. Ms. Benson also reported that this is the time of year for staff annual reviews and preparing the annual budget for the organization.
  - iv. Kim Ruckman inquired as to how the CCRPC has recovered from the budget crisis. Ms. Benson noted that the CCRPC is growing as an organization and now office space is becoming an issue.
8. Old Business
- A. 2019 Meeting Schedule <sup>4)</sup> (*attachment*)
    - i. Lisa Benson presented the 2019 Meeting Schedule. Jim McGuire motioned to accept the 2019 Meeting Schedule as attached. Wednesday Medlen seconded the motion and the motion carried.
  - B. Scholarships <sup>5)</sup> (*attachment*)
    - i. Dick Norton informed the group that there will be more input forthcoming regarding scholarships. Mr. Norton asked that this item be deferred. Chris Stohr motioned to defer this item to a future meeting. Mr. Norton seconded the motion and the motion carried.
9. New Business
- A. Matthew Roeschley introduced Joel Sanders as a new Community Action Board Member. Mr. Sanders is a lieutenant with the Urbana Police Department and joins the Committee as a Public Representative.
10. Adjournment
- A. Motion to adjourn the meeting at 5:05 PM was made by Dick Norton. Wednesday Medlen seconded the motion and the motion carried.

**Community Services**

**A division of the Champaign County Regional Planning Commission**

1776 E. Washington St, Urbana, IL 61802

**P 217.328.3313 F 217.328.2426 TTY 217.384.3862 CCRPC.ORG**

Community Services