

## Allowable Activities

- Cleaning Sanitation Services
- Computer Software and Hardware (Computers)
- Call Center/Remote Work Environments
- Cross-Functional and/or Transitional Training
- Production of Essential Goods and Services Needed to Support COVID 19 Response
- Industry Sector Strategy Partnership COVID-19 Response Activities

## Prohibited Activities

- Employee Wages/Benefits Including Hazard Pay
- Support Services Childcare, Transportation, Lodging Expenses, or Meals
- Equipment with a per Unit Value over \$5000
- Political or Religious Activities
- Branding and Marketing Projects
- Fundraising, Fines, Penalties, Donations
- Individual Memberships Subscriptions
- Unnecessary costs that are not directly related to the purpose of the project

## Funding

- Funding available amounts: **\$5,000 to \$50,000 per employer/ physical location.**
- DCEO may consider proposals that exceed this cap if extenuating circumstances warrant.
- The applicant (East Central Illinois workNet) must document the impact of the COVID-19 on the employers and the layoff risk factors for each project in the application.
- Consideration will be given to the geographic distributions of awards.
- Note that the funding will be provided on a reimbursement basis.

## General Process



**Small Businesses**

Priority given to small businesses as defined by the U.S. Small Business Administration

Request funding through East Central Illinois workNet



**East Central Illinois workNet- Submission Includes**

Number of employees affected

Brief business profile

Brief Layoff aversion plan and time

Funds requested and brief budget

Commitment to keep employees on staff through 45 calendar days from award date

Commitment of the employer to adhere to the required certifications



**DCEO - Applications reviewed based upon**

Regional and Local Need

Size of Business

Impact of the Project - Number of Layoffs Avoided

Targeted Industries and Occupations

Economic Impact to Community

Geographic

Distribution of Awards